

INVITATION TO APPLY FOR ELIGIBILITY AND TO BID

The Municipal Local Government Unit of Saguday, Quirino through its Bids and Awards Committee (BAC), invites suppliers/distributors to apply for eligibility and to bid for the hereunder project:

Name of Project : **Procurement of Medicines and Vitamins**
 Location : RHU, Saguday, Quirino
 Brief Description : Procurement of medicines and vitamins for the Rural Health Unit of Saguday, Quirino
 Source of Fund : 20% Development Fund CY 2022
 Approved Budget For the Contract (ABC) : **₱ 168,000.00**
 Contract Duration : 30 days

Prospective bidders should have experience in undertaking a similar project within the last [3years] with an amount of at least 50% of the proposed project for bidding. The Eligibility Check/Screening as well as the Preliminary Examination of Bids shall use non-discretionary "pass/fail" criteria. Post-qualification of the lowest calculated bid shall be conducted.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference(s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Implementing Rules and Regulation (IRR).

The complete schedule of activities is listed, as follows:

Activities	Schedule	Venue
1. Pre-Procurement Conference	January 20, 2022, 9:00 A.M.	OpCen. MDRRMO, Saguday, Quirino
2. Advertisement/Posting of Invitation to Apply for Eligibility and to Bid	January 21-28, 2022	PHILGEPS, 3 Conspicuous Places
3. Submission of Letters of Intent	Jan. 28 - Feb. 4, 2022	Office of BAC Secretariat, Saguday, Quirino
4. Pre-bid Conference	January 31, 2022 9:00 A.M.	OpCen. MDRRMO, Saguday, Quirino
5. Submission of eligibility documents and eligibility checking	February 10, 2022, 9:00 A.M.	OpCen. MDRRMO, Saguday, Quirino
6. Opening of Bids and Bid Evaluation	February 10, 2022, 9:30 A.M.	OpCen. MDRRMO, Saguday, Quirino
7. Post Qualification	February 11, 2022, 8:30 A.M.	
8. Notice of Award	February 14, 2022	Office of the BAC Secretariat, Saguday, Quirino
9. Approval of Contract	February 15, 2022	Office of the Mayor, Saguday, Quirino
10. Issuance of Notice to Proceed	February 16, 2022	Office of the BAC Secretariat, Saguday, Quirino

The BAC will issue to prospective bidders Eligibility Forms at the BAC Secretariat, MLGU, Saguday, upon their submission of a LOI, and upon their payment of a non-refundable amount of **₱500.00** to the **Municipal Treasury Office, MLGU, Saguday, Quirino**. Prospective bidders shall submit the Eligibility Requirement to the BAC at the said address. They may also obtain the results of the Eligibility Check from the BAC at the same address.

The BAC will issue Bidding Documents only to bidders declared by the BAC to be eligible for the bidding.

Bidding Documents may be secured from the Office of the BAC Secretariat, 2nd Floor, Main Municipal Building, Saguday, Quirino starting **January 28, 2022**.

The MLGU, Saguday, Quirino assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

APPROVED BY:

JOEY N. GAMBOA
BAC Chairman

Date of Publication: **January 21, 2022**