

ADMINISTRATIVE ORDER NO. 23 COMPLIANCE REPORT TEMPLATE



(1) NAME OF DEPARTMENT/AGENCY/LGU: LOCAL GOVERNMENT UNIT, SAGUDAY, QUIRINO

(2) SUBMITTED UPDATED CITIZEN’S CHARTER TO ARTA ON JULY 25, 2020: [] Yes [] No

(3) LIST OF ALL FRONTLINE SERVICES AND CORRESPONDING LEGAL BASIS

GOVERNMENT SERVICE	LEGAL BASIS		OFFICE/AGENCY REGULATIONS		
	Governing Law(s) Number and Short Title	Specific Provision in the Governing Law(s) as Basis	Issuance/Policy Title	Date of Effectivity	Other Issuances/Policies it Effectively Repeals/Amends
A. ADMINISTRATIVE SERVICES	➤ Republic Act 7160 “Local Government Code of 1991”	Section 16-17 of the R.A 7160	Executive Orders Resolution/Ordinances	➤ April 23, 2019	➤ Ordinance No. 2, Series of 2019 - Modified Revenue Code
				➤ August 27, 2019	Ordinance No. 07, Series of 2019 - An Ordinance Institutionalizing the Freedom of Information, Full Public Disclosure, and Transparency in the Local Government Unit of Saguday, Quirino and providing guidelines therefore.
					Annual Budget
B. ECONOMIC SERVICES	➤ Republic Act 7160 “Local Government Code of 1991”	Section 16-17 of the R.A 7160	Executive Orders Resolution/Ordinances	➤ April 23, 2019	➤ Ordinance No. 2, Series of 2019 - Modified Revenue Code
	➤ Book 2 of Republic Act 71 60 “Local Taxation and Fiscal Matters”			➤ April 14, 2014	➤ Ordinance No. 03, Series of 2014 - Local Investment and Incentive Code
	➤ Republic Act No. 11293 “Philippine Innovation Act” - An Act Adopting Innovation as Vital Component of the Country’s Development Policies to Drive Inclusive Development, Promote the Growth and National Competitiveness of Micro, Small and Medium Enterprises, Appropriating Funds Therefore, and for Other Purposes.			➤ March 4, 2009	➤ Ordinance No. 02, Series of 2009 - Market Code
					➤ Annual Budget

C. SOCIAL SERVICES	➤ Republic Act 7160 “Local Government Code of 1991”	Section 16-17 of the R.A 7160	Executive Orders Resolution/Ordinances	➤ April 23, 2019	➤ Ordinance No. 2, Series of 2019 - Modified Revenue Code
				➤ May 21, 2019	➤ Ordinance No. 04, Series of 2019 - Gender and Development Code
				➤ May 21, 2019	➤ Ordinance No. 05, Series of 2019 - The Revised Sagudayefños’ Code For Children
				➤ March 06, 2018	➤ Ordinance No. 5, Series of 2018 - An Ordinance Declaring March 6 of every year as Women’s Day of the municipality of Saguday, Quirino.
				➤ March 06, 2018	➤ Ordinance No. 04, Series of 2018 - An Ordinance Creating the Saguday Council for Women under the Office of the Municipal Mayor, Saguday, Quirino.
				➤ August 14, 2018	➤ Ordinance No. 06, 2018 - An Ordinance Creating the Persons with Disability Affairs Office (PDAO) in the Municipality of Saguday, Quirino and for other purposes.
					➤ Annual Budget
				➤ September 5, 2017	Ordinance No. 11, Series of 2017 - An Ordinance Creating the Local Youth Development Office of Saguday, Quirino and Providing Funds Thereof.
D. INTFRASTRUCTURE SERVICES	➤ Republic Act 7160 “Local Government Code of 1991”	Section 16-17 of the R.A 7160	Executive Orders Resolution/Ordinances	➤ April 23, 2019	➤ Ordinance No. 2, Series of 2019 - Modified Revenue Code
				➤ November 12, 2012	➤ Ordinance No. 08, Series of 2012 - Municipal Disaster Risk Reduction and Management Code
				➤ November 3, 2014 (Amendment)	➤ Ordinance No. 07, Series of 2014 (Amendment)
					➤ Annual Budget
	➤			➤	➤

E. ENVIRONMENTAL SERVICES	➤ Republic Act 7160 “Local Government Code of 1991”	Section 16-17 of the R.A 7160	Executive Orders Resolution/Ordinances	➤ April 23, 2019	➤ Ordinance No. 2, Series of 2019 - Modified Revenue Code
	➤ Republic Act 9003 “Ecological Solid Waste Management Act of 2000”			➤ April 4, 2006	➤ Ordinance No. 02, Series of 2006 - Environmental Code
	➤ Republic Act 8749, “The Philippine Clean Air Act”			➤ November 12, 2012	➤ Ordinance No. 09, Series of 2012 - Sanitation Code
	➤ Republic Act No. 9729 “The “Climate Change Act of 2009”.			➤ November 12, 2012	➤ Ordinance No. 08, Series of 2012 - Municipal Disaster Risk Reduction and Management Code
				➤ November 3, 2014 (Amendment)	➤ Ordinance No. 07, Series of 2014 (Amendment)
				➤ Aug 22, 2005	➤ Ordinance No. 04, Series of 2005 - An Ordinance Enacting the Comprehensive Solid Waste Management Program of Saguday, Quirino.
					➤ Annual Budget

- 3 Number and short title of the governing law which mandates and gives power to the agency or LGU to regulate and/or offer the service
- 4 Cite section number and quote provision identified in the governing law
- 5 Please note that one table is to be filled-up per Government Service.
- To fill up:
- a) List down all requirements applicable to the government service
 - b) Per requirement, cite legal basis/rationale why requirement is essential
 - c) Steps/Procedures should be listed in the Client's perspective
 - d) If applicable, legal basis of each step/procedure may be indicated in column 4
 - e) Input the total processing time for the service in working days and/or hours
 - f) Input the sum of all fees paid for the service